



CALIFORNIA STATE UNIVERSITY, FULLERTON

University Police

Raymund Aguirre Chief of Police

800 N. State College Blvd, Fullerton, CA 92831 Phone 657-278-3302 Fax 657-278-5665

SPECIAL ORDER No. 18-010

Date: December 20, 2018
To: All Personnel
From: Raymund Aguirre, Chief of Police
Subject: Equipment/Technical Issues

Effective immediately, any equipment or technical needs/repair/replacements encountered by patrol personnel will be reported to the Support Services Captain. This communication will be via email to the reporting officer's sergeant with the Support Services Captain copied.

In addition, the established form(s) relevant to the nature of the technical issue (e.g. Vehicle Complaint form, etc.) will be attached. The Support Services Captain will acknowledge the email by responding back to the sergeant and reporting officer/employee that it has been received, or may request additional information regarding the equipment/technical issue. The Support Services Captain will then route the form through the appropriate channels to ensure it is addressed in a timely and efficient manner.

The Support Services Captain will maintain a current log that will identify the nature of the problem, date issue was received, action(s) taken (scheduled for repair, part ordered, etc.), and disposition of the problem (e.g. repaired, replaced, user error, etc.), and recommendations to avoid future issues.



A Nationally Accredited Law Enforcement Agency

THE CALIFORNIA STATE UNIVERSITY



A Nationally Accredited Law Enforcement Agency

THE CALIFORNIA STATE UNIVERSITY

Bakersfield / Channel Islands / Chico / Dominguez Hills / East Bay / Fresno / Fullerton / Humboldt / Long Beach / Los Angeles / Maritime Academy
Monterey Bay / Northridge / Pomona / Sacramento / San Bernardino / San Diego / San Francisco / San Jose / San Luis Obispo / San Marcos / Sonoma / Stanislaus



A Nationally Accredited Law Enforcement Agency

THE CALIFORNIA STATE UNIVERSITY

Bakersfield / Channel Islands / Chico / Dominguez Hills / East Bay / Fresno / Fullerton / Humboldt / Long Beach / Los Angeles / Maritime Academy
Monterey Bay / Northridge / Pomona / Sacramento / San Bernardino / San Diego / San Francisco / San Jose / San Luis Obispo / San Marcos / Sonoma / Stanislaus